

Pope County Library System
Board of Trustees Regular Meeting
Atkins Centennial Library
Minutes
August 20, 2025

I. Call to Order

Gary Rowlands called to order the regular meeting of the Pope County Library Board at 4:00 p.m. on Wednesday, August 20, 2025.

II. Roll Call

In attendance were BOT members Gary Rowlands, Chair; Luke Heffley, Vice Chair; Polly Hardin; Verna Boxnick, and Naomi Berry.

Also present were Riley Taurone, System Director; Amanda Baillie, Assistant Director; Deborah Jaques, Director of Finance; Kim Tise; Atkins Branch Manager; Benita Drew and Susan Waggoner, Russellville Circulation Clerks; and guest Edna Smith.

Absent: Judy Mays, MLS of Record; Ben Cross, Pope County Judge; and Bill Sparks, Quorum Court Liaison.

Approval of Minutes

The Board moved to approve the April 16th, 2025, Regular BOT meeting minutes.

Motion: Boxnick Second: Hardin Unanimous: X

III. Old Business

The Board moves to approve the revised Heritage Hall Use Policy

Motion: Heffley Second: Hardin Unanimous: X

IV. New Business

The Board moves to approve the Assistant Branch Manager-Branch Libraries Job Description.

Motion: Hardin Second: Berry Unanimous: X



The Board moves to approve the Assistant Branch Manager-Headquarters Library Job Description.

Motion: Hardin Second: Boxnick Unanimous: X

The Board moves to approve the revised and combined Pope County Library Circulation policy.

Motion: Heffley Second: Boxnick Unanimous: X

V. Adjournment

The Board moved to adjourn at 5:19 p.m.

Motion: Heffley Second: Boxnick Unanimous: X

A handwritten signature in black ink, appearing to read "Amanda Baillie".