

**Pope County Library System**  
**Board of Trustees Regular Meeting**  
**Atkins Centennial Library**  
**Minutes**  
**August 20, 2025**

**I. Call to Order**

Gary Rowlands called to order the regular meeting of the Pope County Library Board at 4:00 p.m. on Wednesday, August 20, 2025.

**II. Roll Call**

In attendance were BOT members Gary Rowlands, Chair; Luke Heffley, Vice Chair; Polly Hardin; Verna Boxnick, and Naomi Berry.

Also present were Riley Taurone, System Director; Amanda Baillie, Assistant Director; Deborah Jaques, Director of Finance; Kim Tise; Atkins Branch Manager; Benita Drew and Susan Waggoner, Russellville Circulation Clerks; and guest Edna Smith.

Absent: Judy Mays, MLS of Record; Ben Cross, Pope County Judge; and Bill Sparks, Quorum Court Liaison.

**Approval of Minutes**

The Board moved to approve the April 16<sup>th</sup>, 2025, Regular BOT meeting minutes.

Motion: Boxnick      Second: Hardin      Unanimous: X

**III. Old Business**

The Board moves to approve the revised Heritage Hall Use Policy

Motion: Heffley      Second: Hardin      Unanimous: X

**IV. New Business**

The Board moves to approve the Assistant Branch Manager-Branch Libraries Job Description.

Motion: Hardin      Second: Berry      Unanimous: X



PCLS BOT-Regular Meeting Minutes

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Submitted by: Amanda Baillie PCLS BOT Approved: \_\_\_\_\_

The Board moves to approve the Assistant Branch Manager-Headquarters Library Job Description.

Motion: Hardin Second: Boxnick Unanimous: X

The Board moves to approve the revised and combined Pope County Library Circulation policy.

Motion: Heffley Second: Boxnick Unanimous: X

**V. Adjournment**

The Board moved to adjourn at 5:19 p.m.

Motion: Heffley Second: Boxnick Unanimous: X

A handwritten signature in black ink, appearing to read "Amanda Baillie".